



THE SCHOOL DISTRICT OF PHILADELPHIA

Penn Treaty School Parent and Family Engagement Policy

School Year 2022-2023

Revision Date:

5/19/2022

In support of strengthening student academic achievement, Penn Treaty School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Penn Treaty School agrees to implement the following requirements as outlined by Section 1116:

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

-Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.

-Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

-If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

-Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Penn Treaty School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Penn Treaty School holds monthly SAC meetings open to all parents/ guardians, where Title I programs are discussed. Parents are invited to review and provide input on the Parent and Family Engagement Policy and the School-Parent Compact annually during the Spring Title I Meeting. This document was reviewed by parents and updated on 5/19/2022. Title I programs are reviewed annually, in the Fall, and parent input on the school plan and budget for the subsequent school year is solicited during the annual Winter Title I Meeting. Penn Treaty School does a parent survey to include input into planning.

Section B: ANNUAL TITLE I MEETING

Penn Treaty School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

The Annual Title I meeting is held during the Back to School Night (Fall) and all this information is disseminated at that time through a powerpoint presentation. All parents/ guardians are invited to attend. In order to notify all of the parents about this meeting, there is a letter sent home with the students (in parent-friendly language), email, a robo-call made and announcements posted on our social media websites. During this meeting, the following additional topics will be addressed:

- *The challenging State's academic standards*
- *The State and local academic assessments including alternate assessments*
- *The requirements of Title I, Part A*
- *How to monitor their child's progress*
- *How to work with educators to improve the achievement of their child*

Section C: COMMUNICATIONS

Penn Treaty School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Information is sent home regularly to inform parents of upcoming meetings, programs, and to communicate announcements. Meetings and conferences are held both during the day and in the evenings. This information is sent home in clear, parent-friendly language, in English and Spanish, and will be offered in other languages upon request. The district Multilingual office has translation capacity if we request it. Fliers sent home with students, emails, robo-calls, text notifications, social media posts, and the website are all utilized to communicate with parents. The Bilingual Counseling Assistant is available once a week to assist with translations, and also hosts regular meetings with Spanish speaking families and coordinates meetings with administrators as necessary. A bilingual secretary and counselor are also available to speak with non-English speaking parents.

Section D: SCHOOL-PARENT COMPACT

Penn Treaty School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Bulleed items above, and an outline of the curriculum used at Penn Treaty are topics covered as part of the annual Title I Meeting held in conjunction with Back to School Night every fall.
Trainings will be held at the school to allow the parents to learn how to access and utilize the parent portal which allows parents to monitor their child's academic record, attendance, and communicate directly with school staff. Additionally, the parent resource center will allow parent/ guardian's access to a computer to utilize the portal or other resources.
Parent Teacher Conferences will be scheduled at the end of each quarter (with one evening time per year) to allow parents/ guardians the opportunity to meet with teachers/ staff to discuss their child's progress.
Additionally, parents may request a meeting with administration or teachers by calling the school counselor to schedule them.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Penn Treaty School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

There will be a professional development to educate staff on strategies to build their capacity to work with parents/guardians as equal partners. This PD will be developed based on input solicited from parents via surveys and will be held during a Fall or early Winter district PD day.

Penn Treaty School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

Hosting monthly SAC meetings.
Allowing parents/ guardians to request meetings with teachers or administrative staff through calling the school counselor or teachers directly

Principal's Signature

Sam Howell

Date Signed

6-9-22

Wiglet Fly
8/22/2022



THE SCHOOL DISTRICT OF PHILADELPHIA

Penn Treaty School School-Parent Compact

School Year 2022-2023

Revision Date:
5/19/2022

Dear Parent/Guardian,

JOINTLY DEVELOPED

The parents, students, and staff of Penn Treaty partnered together to develop this school-parent compact for achievement. Parents are encouraged to attend annual revision meetings held in the spring each year to review the compact and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the School Family Engagement survey that is also used as a tool to collect parent feedback regarding the current Title I programs, policies and family engagement. This year, the parent input meeting was held on 5/19/2022.

To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.

The Board of Education's updated Goals and Guardrails are available on the School District Website at www.philasd.org.

Penn Treaty School GOALS

1. *Increase PSSA Literacy and Math Scores: No more than 20% of students tested will score below basic.*
2. *Improve Attendance: At least 50% of our students will attend school at a rate of 95% or higher:*
3. *9th grade academy goals:*
 - a. *At least 75% of 9th graders will earn 5 credits in their first year of high school.*
 - b. *At least 90% of 9th graders will have 0 suspensions.*
4. *Increase graduation rate: At least 95% of 12th graders will be on track for graduation.*

To help your child meet the district and school goals, the school, you, and your child will work together:

SCHOOL/TEACHER RESPONSIBILITIES:

Penn Treaty School will:

1. *Hold parent-teacher conferences. Report Card Conferences will be held at the end of each quarter. Penn Treaty will follow the High School Report Card Conference schedule which will include both daytime and evening conferences.*
2. *Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: Interim reports, Progress Monitoring and STAR assessment twice a year. Penn Treaty teachers administer weekly short cycle assessments to assess the individual needs of each student as aligned with the common core standards. Upon parental request or if student behavior requires it: daily reports are filled out every day for Middle School students by each teacher. Class daily reports findings are collected and monitored by the counselor for improvement and are reported to the parents. Monthly letters are completed for 8th grade students focusing on all aspects of their education. Parent request forms are sent home to parents when necessary. Professional Development will be held in September on training teachers on how to work with parents.*
3. *Provide parents with reasonable access to staff. All staff is available during the school hours. All teachers are available during their Prep periods and their lunch. Parents are encouraged to contact teachers by phone or in writing with any concerns they may have. If a teacher is teaching when a parent calls the school, a message will be taken for that teacher and the teacher will promptly call a parent during lunch or after school. The Counselor/ Climate Manager also monitors student attendance, calls students' homes, and does home visits as necessary.*
4. *Provide parents with opportunities to volunteer and participate in their child's class, and to observe classroom activities. Parents and Friends of Penn Treaty Association is very active, meeting at least once a month. Our Counselor and Climate Manager actively recruit parent participation in school activities.*
5. *Provide a training to parents on how to access and use the Parent Portal in order to monitor students' attendance, grades, and communicate with teachers/ staff through it.*

PARENT RESPONSIBILITIES:

We, as parents, will:

- *Monitor student attendance.*
- *Make sure that homework is completed.*
- *Monitor the amount of technology/ electronic devices/ social media my child engages in.*
- *Promote positive use of my child's extracurricular time.*
- *Stay informed about my child's education and communicate with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serve, to the extent possible, on policy advisory groups, such as being on the School Advisory Council*

STUDENT RESPONSIBILITIES:

- *Do my homework every day and ask for help when I need it.*
- *Get to school on time.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents all notices and information received by me from my school every day.*
- *Ask for help from teachers when I need it*
- *Participate in after school tutoring if necessary*

COMMUNICATION ABOUT STUDENT LEARNING:

Penn Treaty School is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are:

- *Parent Portal will allow parents to see grades, attendance and messages from the teachers directly.*
- *Announcements will be made about parent engagement opportunities and school activities on the school website and social media accounts.*
- *Parent Teacher conferences at the end of each quarter.*
- *Teacher/ counselors/ climate managers will contact parents regarding behavior, academic or attendance concerns.*
- *Phone calls, Robo-calls and Emails will be used to contact parents with announcements of upcoming meetings, reminders about dates, and any other announcements.*
- *Translations are available, as needed, through the Office of Translation. Also we have a Bilingual Counselor Assistant once a week to assist with sending Spanish communications.*

ACTIVITIES TO BUILD PARTNERSHIPS:

Penn Treaty School offers ongoing events and programs to build partnerships with families.

- *School Advisory Council*
- *Parent-Teacher Conferences*
- *Parent Workshops*
- *Parent Resource Center*
- *Volunteering / Observing*
- *Open House/ Orientation Days for new students*
- *Field trip opportunity to college with parents/ guardians*